

REQUEST FOR PURCHASE OR LEASE-PURCHASE OF UNBUDGETED FIXED ASSETS
(Including Substitution for Budgeted Items, and Unbudgeted Equipment Rentals and Leases)

Fiscal Year: 2018-19
Department: Sheriff/Coroner/Public Administrator
Request Type: Fixed Asset Substitution (Within total fixed asset appropriation)

Cost Center	Appropriation Unit (Select from list)	Item Description	Qty	Unit Cost	Adjustment	Reason
7080008836 440 4040 Equipment		Purchase Software Equipment	1	(9,999)	(9,999)	Transfer to NKA funds to purchase Rapid-ID Software, no purchase anticipated in appx. 4040.
7080008836 490 4090 Capitalized Software		Purchase Software	1	9,999	9,999	To purchase Rapid-ID software
		DataWorks Rapid ID Software				

A Transfer of Appropriation form must accompany this request

- Total Adjustment
(For substitutions, adjustment must be \$0)

Justification: The current NKA 490 funds are insufficient by \$9,999 which is needed to purchase the DataWorks Rapid-ID software system. This purchase is urgent as Sheriff Detention Centers are currently unable to access the biometric identification system to identify inmates in the booking and release processes. Without this system the booking and release process is slower and may also increase potential errant releases.

County Counsel review and contract (lease-purchase only)

Department or Agency Head



Signature

Date

Signature - John Ades, Captain

6/13/19

County Chief Financial Officer-Finance and Administration



Signature - Matthew Erickson

6/14/19

Board Approval (if required)

Board Agenda Item Number

Date